

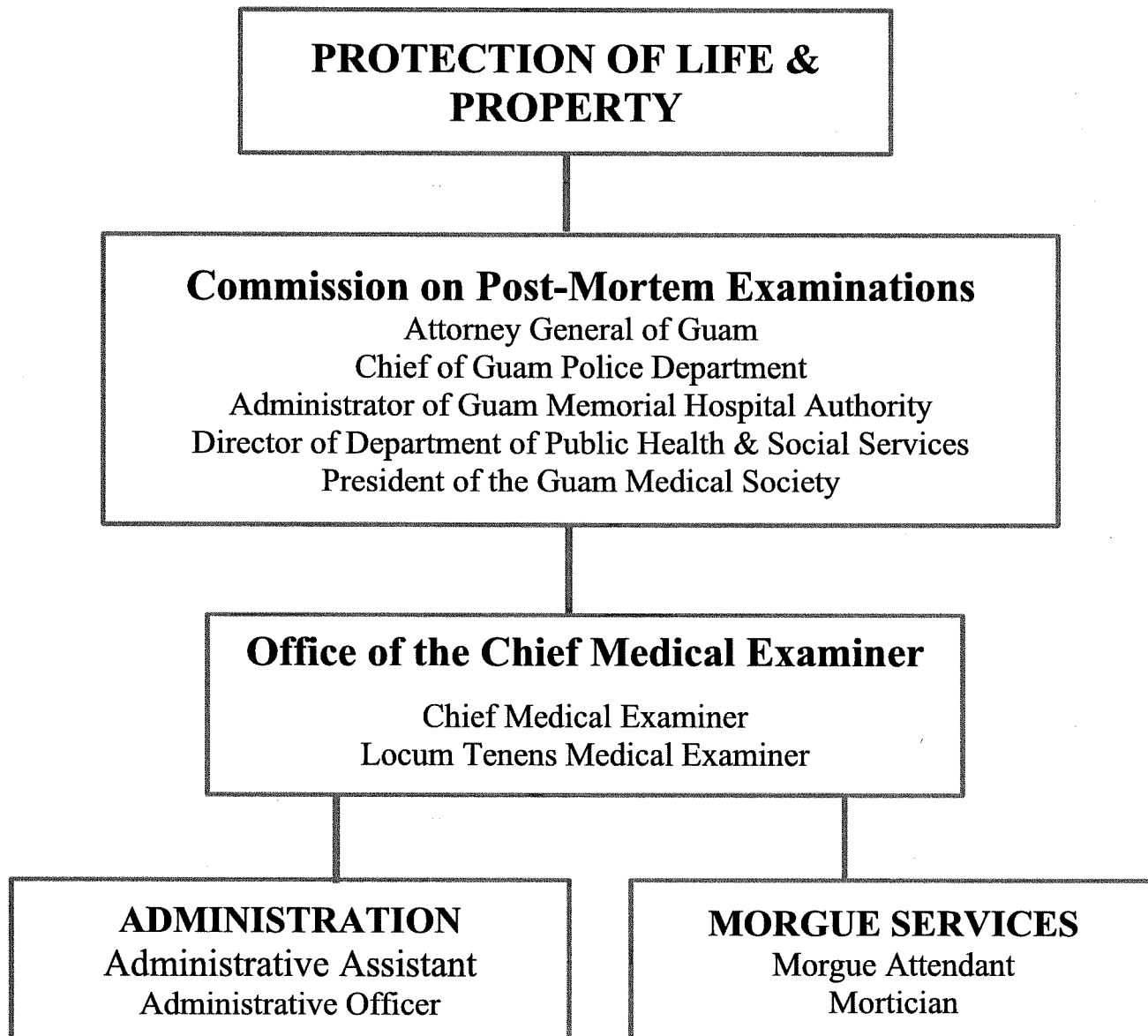
1 **(v) OFFICE OF THE CHIEF MEDICAL EXAMINER (CME)**
2 (1) Appropriation. The sum of Four Hundred Thirty-two Thousand
3 One Hundred Thirty-five Dollars (**\$432,135**) is appropriated from the General
4 Fund to the Office of the Chief Medical Examiner (CME) for its operations
5 for Fiscal Year 2022.

6 **SUMMARY OF APPROPRIATION FUNDING SOURCE**

7	GENERAL FUND	\$432,135
8	TOTAL	\$432,135
9	For information purposes only:	
10	FEDERAL MATCHING GRANTS-IN-AID	\$0

GOVERNMENT OF GUAM

(Organizational Chart)



**Government of Guam
Fiscal Year 2022 Budget
Department / Agency Narrative**

FUNCTION: PROTECTION OF LIFE & PROPERTY

DEPT. / AGENCY: OFFICE OF THE CHIEF MEDICAL EXAMINER

MISSION STATEMENT:

Mandated by Title 10 of the Guam Code Annotated, Chapter 81 states the Office of the Chief Medical Examiner shall perform scientific death investigations for medicolegal purposes in order to determine a true cause and manner of all unusual, unnatural, and unexplained, or unattended deaths such as but not limited to death resulting from violence, suspected violence, accidental causes, deaths in custody, or associated with conditions that pose a hazard to the public safety or health that occur within the Territory of Guam. OCME shall document and preserve all evidence relating to each case and provide unbiased expert witness testimony in a court of law. Title 19 of the Guam Code Annotated, Chapter 13 Section 13205, mandates that OCME is to accept and investigate all child deaths when reports of child abuse or neglect are suspected. It shall assist all law enforcement agencies; work closely with the Attorney General of Guam's office, the Courts, and all other agencies involved in ensuring the protection of life, property, and health of the community.

Statutory Basis: 10 GCA, Chapter 81 "*Post-Mortem Examination Act*" and 19 GCA Chapter 13 §13205

GOALS AND OBJECTIVES:

OCME's main goals: To utilize proper investigative and methodical procedures during the performance of internal & external post-mortem human remain examinations to include toxicological and tissue specimen analysis. Provide professional and sympathetic services while practicing strict confidentiality when conducting interviews with clients. Aid in criminal prosecution and/or civil litigation cases, insurance death claims, and family consultations of a decedent. Educate the fundamentals of post-mortem examination and investigation to law enforcement agencies, attorneys, students, and the public whether by providing statistical data, post-mortem examine observation, student internship or job shadowing, presentations, lectures, and/or consultations. Provide reliable unbiased death investigations for the benefit of the entire community of Guam. In addition, provide private consultations to promote and improve healthy lifestyle awareness amongst the families of those individuals dying from various illnesses from communicable and non-communicable diseases.

Decision Package
FY 2022

Department/Agency: Office of the Chief Medical Examiner

Division/Section: _____

N/A

Program Title:	ADMINISTRATION
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Activity Description:

**Title 10 Division 4 Chapter 81* of the Guam Code Annotated established the *Post-Mortem Examination Act* creating the Commission on Post-Mortem Examinations. The Office of the Chief Medical Examiner (OCME) is operated under the control and supervision of the Commission and directed by a Chief Medical Examiner.

**Title 10 Division 4 Chapter 81* mandates OCME to provide a scientific human death investigation system under the direction of a forensic pathologist. Medicolegal death investigations conducted shall be in the form of an autopsy or non-autopsy examination to include in some cases toxicology and/or specimen analysis on deaths resulting from a natural and/or unusual & unnatural manner, homicide, accident, suicide, sudden unexpected death occurring in a suspicious manner or caused by an unrecognizable disease, occurring during incarceration, and the death of a child resulting from or suspected of abuse or neglect; given a report has been filed (*Title 19 Ch. 13 §13205*).

Major Objective(s):

To provide a scientific medicolegal death investigation in an appropriate timeframe that will produce a true cause and manner of death for every case which fall under the OCME's jurisdiction so it may aid in criminal prosecution cases, civil litigation cases, insurance claims, etc. To continue educating the principles of medicolegal death investigations and health & public safety to law enforcement agencies, attorneys, jurors, college, middle, & high school students, and the public as a whole. In addition, continue to provide private consultations to promote health awareness, risks, & preventions amongst the families of those individuals dying from various causes including non-communicable & communicable diseases so to better educate the community. Accomplish agency's mission & sustainability within the financial budget appropriated during any given year.

Short-term Goals:

To employ a full-time Chief Medical Examiner as well as acquire additional funding to increase the agency's staff with up to three (03) additional full time employees such as but not limited to an administrative staff and two morgue services personnel; a mortician and forensic investigator. This will assist in the increasing amount of workload per staff and meet the continuous increasing demands of the public, other government entities, and governing laws and administrative obligations. Contract a Forensic Laboratory to properly analyze toxicology requests of postmortem examinations.

Workload Output			
Workload Indicator:	FY 2020 Level of Accomplishment	FY 2021 Anticipated Level	FY 2022 Projected Level
*Medicolegal Death Investigations:			
Autopsy Examinations:	63	85	100
Non-autopsy Examinations:	713	825	850
Medicolegal Interviews:	776	910	950
*Laboratory Services Performed:			
Radiology : X-rays	4	10	10
Chemistry Toxicology:	190	85	85
Histology Specimen Slides:	29	200	200
Other Laboratory Studies/Forensic Lab	1	30	50
*Administrative Services:			
Documents / Reports Prepared, Filed,			
Certification of Deaths:	776	910	950
Certification of Communicable/Non-Communicable Diseases:	46	50	63
Verification of Deaths:	64	135	140
Post-Mortem Reports Released:	119	100	100
FOIA Reports:	3	5	5
Media Information Request	20	65	65
Statistical Death Reports:	14	15	15
Additional Workload Indicator:			

Additional duties include but not limited to: .

**Testimonies* by the Medical Examiner/Forensic Pathologist as an expert witness for Grand Jury Hearings, Murder trials, and DUI (Driving Under the Influence) cases; educate the principles of medicolegal death investigations to local, federal, military & off-island law enforcement, and health agencies/institutions, lawyers, judges, University of Guam, Guam Community College, both local, federal, & private school students, non-profit organizations & societies, and the community as a whole; Internship and/or Job Shadowing programs for Post-secondary education students. Monthly & annual statistical reports on the types of death investigated are compiled and made available.

Government of Guam
Fiscal Year 2022
Budget Digest

Function: PROTECTION OF LIFE & PROPERTY
Department: OFFICE OF THE CHIEF MEDICAL EXAMINER
Program: Administration
Fund: GENERAL (100%) / 5100A213000GA001
BUDGET ACT OF 2022 - P. L. 36-54

AS400 Account Code	Appropriation Classification	GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2020 Expenditures & Encumbrances	FY 2021 Authorized Level	FY 2022 Approved P.L. 36-54	FY 2020 Expenditures & Encumbrances	FY 2021 Authorized Level	FY 2022 Governor's Request	FY 2020 Expenditures & Encumbrances	FY 2021 Authorized Level	FY 2022 Governor's Request	FY 2020 Expenditures & Encumbrances (A + D + G)	FY 2021 Authorized Level (B + E + H)	FY 2022 Approved P.L. 36-54 (C + F + I)
	PERSONNEL SERVICES												
111	Regular Salaries/Increments/Special Pay:	64,554	126,258	268,531	0	0	0	0	0	0	0	268,531	
112	Overtime:	10,648	16,137	10,617	0	0	0	0	0	0	0	10,617	
113	Benefits:	20,718	69,339	111,684	0	0	0	0	0	0	0	111,684	
	TOTAL PERSONNEL SERVICES	\$95,921	\$211,734	\$390,832	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390,832	
	OPERATIONS												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	
230	CONTRACTUAL SERVICES:	173,130	215,158	38,000	0	0	0	0	0	0	0	38,000	
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	
240	SUPPLIES & MATERIALS:	5,836	2,023	0	0	0	0	0	0	0	0	0	
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	
271	DRUG TESTING:	0	120	0	0	0	0	0	0	0	120	0	
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL OPERATIONS	\$178,966	\$217,301	\$38,000	\$0	\$0	\$0	\$0	\$0	\$0	\$217,301	\$38,000	
	UTILITIES												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	
363	Telephone/ Communication Services:	2,771	3,100	3,303	0	0	0	0	0	2,771	3,100	3,303	
	TOTAL UTILITIES	\$2,771	\$3,100	\$3,303	\$0	\$0	\$0	\$0	\$0	\$2,771	\$3,100	\$3,303	
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	TOTAL APPROPRIATIONS	\$277,657	\$432,135	\$432,135	\$0	\$0	\$0	\$0	\$0	\$277,657	\$432,135	\$432,135	
	1/ Specify Fund Source(s)												
	FULL TIME EQUIVALENCIES (FTEs)												
	UNCLASSIFIED:	0	0	1	0	0	0	0	0	0	0	1	
	CLASSIFIED:	2	2	2	0.00	0.00	0.00	0.00	0.00	2	2	2	
	TOTAL FTEs	2.00	2.00	3.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00	3.00	

Schedule A - Off-Island Travel

Department/Agency: OFFICE OF THE CHIEF MEDICAL EXAMINER

Division: N/A

Program: ADMINISTRATION

Purpose / Justification for Travel				
In compliance with the pending Chief Medical Examiner Agreement, particularly with regards to permitting for one educational travel per calendar year for Employee to attend continuing medical training directly related to the Employee's professional development and maintenance of medical license to pay for said professional development tuition, registration & application fees for educational courses. Funding shall also include per diem and air & ground transportation costs.				
Travel Date: <u>Anticipated March 2023</u>		No. of Travelers: <u>01</u> 1/		
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
Chief Medical Examiner	\$ 3,500.00	\$ 1,200.00	\$ 1,000.00	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
N/A				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
N/A				
Travel Date: _____		No. of Travelers: _____ 1/		
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

Schedule B - Contractual

Item	Quantity	Unit Price	FY 2022 Request	FY 2021 Authorized	Variance Increase/(Decrease)
GMHA Memorandum of Understanding/Work Request	0	\$48,000.00	\$ -	\$ 38,000.00	\$ (38,000.00)
Locum Tenens Consultant Contracts	1	\$38,000.00	\$ 38,000.00	\$ 25,000.00	\$ 13,000.00
ME DUES - Annual Membership (CAP)	0	\$495.00	\$ -	\$ -	\$ -
ME DUES - Annual Membership (NAME)	0	\$465.00	\$ -	\$ -	\$ -
ME DUES - Annual Membership (ASCP)	0	\$385.00	\$ -	\$ -	\$ -
ME DUES - Annual Membership (GMA)	0	\$300.00	\$ -	\$ -	\$ -
ME DUES - Annual Membership (GMS)	0	\$300.00	\$ -	\$ -	\$ -
Vehicle Maintenance Service / Repair	0	\$400.00	\$ -	\$ -	\$ -
Total Contractual			\$ 38,000.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	FY 2022 Request	FY 2021 Authorized	Variance Increase/(Decrease)
Unleaded Fuel - Official Vehicle	0	\$50.00	\$ -	\$ 600.00	\$ (600.00)
Laser Toner Cartridges (Tri-colors & Black)	0	\$195.00	\$ -	\$ 1,100.00	\$ (1,100.00)
Personal Protective Equipment/Supplies	0	\$1,415.00	\$ -	\$ -	\$ -
Misc. Office supplies: Pens, Staples, tape, etc.	0	\$1,000.00	\$ -	\$ 323.00	\$ (323.00)
Stainless Steel Beakers	0	\$65.00	\$ -		
White Dissecting Boards (Large & Medium sizes)	0	\$150.00	\$ -		
Instrument Trays w/tray cover	0	\$65.00	\$ -	\$ -	\$ -
Total Supplies & Materials			\$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	FY 2022 Request	FY 2021 Authorized	Variance Increase/(Decrease)
3 Shelf Stainless Steel Utility Cart	0	\$245.00	\$ -	\$ -	\$ -
Washdown Platform Scale	0	\$550.00	\$ -	\$ -	\$ -
Autopsy Carrier with Scale	0	\$650.00	\$ -	\$ -	\$ -
N/A	0	\$0.00	\$ -	\$ -	\$ -
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	FY 2022 Request	FY 2021 Authorized	Variance Increase/(Decrease)
N/A	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	FY 2022 Request	FY 2021 Authorized	Variance Increase/(Decrease)
Bone Dust Vacuum Collector w/replacement kit	0	\$4,500.00	\$ -	\$ -	\$ -
N/A	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
Total Capital Outlay			\$ -		

Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
Approved

FUNCTIONAL AREA: PROTECTION OF LIFE & PROPERTY
DEPARTMENT/AGENCY: OFFICE OF THE CHIEF MEDICAL EXAMINER
PROGRAM: ADMINISTRATION
FUND: GENERAL (100%) / 5100A223000GA001

(A) No.	(B) Position Title 1/	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H)		(I) Amt.	(J) (E+F+G+I) Subtotal	(K) Retirement (J * 28.32%) 1/	(L) Retire (DDD) (\$19.01*26FP) 3/	(M) Social Security (6.2% * J)	(N) Benefits		(O) Life 4/	Input by Department			(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
							Date	Increment						Medical (Premium)	Dental (Premium)		Total Benefits (K thru Q)				
1	300.109 CHIEF MEDICAL EXAMINER	VACANT	Unclass	\$199,350	\$0	\$0	N/A		\$0	\$199,350	\$56,456	\$495	\$0	\$2,891	\$187	\$187	\$12,740	\$454	\$73,223	\$274,573	
2	1.135 ADMINISTRATIVE ASSISTANT	Bamba, Johanna	J-10	42,661	6,547	0	N/A		0	49,208	13,936	\$495	0	714	187	187	5,024	240	20,596	69,804	
3	7.305 MORGUE ATTENDANT	Perez, Charlissa	H-01	26,520	4,070	0	N/A		0	30,590	8,663	\$495	0	444	187	187	7,804	272	17,865	48,455	
4	201 ADMINISTRATIVE OFFICER	VACANT	L-01	0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
5	7.31 MORTICIAN	VACANT	J-01	0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
6				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
7				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
8				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
9				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
10				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
11				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
12				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
13				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
14				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
15				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
16				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
17				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
18				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
19				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
20				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
21				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
22				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
		Grand Total:		\$268,531	\$10,617	\$0			\$0	\$279,148	\$79,055	\$1,485	\$0	\$4,049	\$561		\$25,568	\$966	\$111,684	\$390,832	

* Night Differential / Hazardous / Worker's Compensation / etc.
 1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).
 2/ FY 2022 (Approved) GovGuam contribution rate of 28.32% for the Government of Guam Retirement is subject to change.
 3/ FY 2022 (Approved) GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.
 4/ FY 2022 (Proposed) GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
Approved

[BBMR SP-1]

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)		
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	300.109	CHIEF MEDICAL EXAMINER	VACANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	1.135	ADMINISTRATIVE ASSISTANT	Bamba, Johanna	0	0	0	0	0	0	0	0	0
3	7.305	MORGUE ATTENDANT	Perez, Clarissa	0	0	0	0	0	0	0	0	0
4	201	ADMINISTRATIVE OFFICER	VACANT	0	0	0	0	0	0	0	0	0
5	7.31	MORTICIAN	VACANT	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0	0
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnel

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2022 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : PROTECTION OF LIFE & PROPERTY
Department/Agency: OFFICE OF THE CHIEF MEDICAL EXAMINER
Program: ADMINISTRATION

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
Autopsy Head Saw	3	80/0	Morgue Use / Fair & New Conditions (2 unused)
Varies autopsy/surgical tools/utensils	10	75	Morgue Use / Fair & Good condition
Autopsy Table & Cadaver Transport Tables	4	100	Morgue Use / Fair - Poor condition
Specimen Refrigerator	1	100	Morgue Use / Poor condition (need replacement)
Refrigeration Units (HR Storage)	9	100	Morgue Use / Fair - poor condition
Deep Freeze unit	1	0	No longer operating
Autopsy Room Chairs	3	75	Morgue Use / Good condition
Autopsy Work Desk	1	75	Morgue Use / Fair condition
Microscope Glass slide cabinet drawer	2	100	Morgue Use / Fair condition / nearly filled (need replacement)
Cadaver Lift	1	100	Morgue Use / Fair - Poor condition; need replacement of Cadaver Lift
OFFICE EQUIPMENTS:			
Brother's ML100	1	0	New
Brother's EM630 Typewriter	1	50	Fair condition (some damages to machine but still in use)
Sony Digital Voice Recorder (Handheld)	2	0	Fair condition
Dell H265cdw Laser multifunction all-in-one	1	100	Fair condition
HP Officejet 5510 all-in-one printer,fax, scan	1	50	Fair condition (some damages to machine but still in use.)
HP Officejet 6600 Multi-function machine	2	0	Damaged condition / No longer operable
Dell Precision Tower 3420 desktop	1	100	Fair condition
Dell Optiplex 3046 desktop	1	100	Fair condition
Dell Latitude 5590 Laptop	1	100	Fair condition
Epson Powerlite S1 Projector	1	5	Fair - Poor condition (projector runs slow)
Epson Profection 3490 Photo Scanner	1	0	No longer operable
Olympus CX41 Microscope	1	75	Fair condition
Mini-personal Shredding Machines	2	0	No longer operable
Medium Shredding Machine	1	90	Fair condition
Starlet 90 Manuel Comb Binding Machine	1	50	Good condition
Filing Cabinets & Storage Cabinets	16	100	Fair condition
Desk Right with/without Left Pedestal	6	100	Fair & Good condition
Lounge Chairs	16	100	Good condition
Office Chairs	8	100	Good condition
Couch & Loveseat set	1	100	Good condition
Five Tier metal shelves	4	100	Fair condition
Refrigerator (lounge use)	1	100	Fair - Poor condition

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	1,982	Total Program Space Occupied (Sq. Ft.):	1,947
Description	Square Feet	Percent of Total Program Space	Comments	
Desks w/ & out pedestals	213	10.7%	Limited Office/Morgue Space	
Lounge & High Back Chairs & Loveseat/Couch	115	5.8%	Limited Office/Morgue Space	
Filing and Storage Cabinets & Shelves	140	7.1%	Limited Office Space	
Copier Machine Table	8	0.4%	Limited Office Space	
Autopsy & Cadaver Transport Tables (Morgue)	72	3.6%	Limited Morgue Space	
Refrigeration H/R Units & Specimen (Morgue)	82	4.1%	Limited Morgue Space	
Body Lift	6	0.3%	Limited Morgue Space	
Personnel Space	1,311	66.1%	Limited Office/Morgue Space	
Unoccupied space	35	1.8%	Remaining estimated space not utilized.	
Total	1,982	100%		

Bureau of Budget Management Research
 Prior Year Obligations (FY 2021 and Prior FYs)

A	B	C	D	E	F	G
Transaction/ Obligation Date	Transaction Type	Vendor	General Fund (\$)	Special Fund (\$)	Federal Fund (\$)	Reasons for Nonsubmittal or Nonpayment
N/A	N/A	N/A	\$0.00	\$0.00	\$0.00	N/A
Total			\$0.00	\$0.00	\$0.00	

Notes:
 Column A: Completion date of transaction or event prior to October 1, 2021.
 Column B: Transaction Type such as personnel action, contracts, etc.
 Column C: Vendor or Party owed
 Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.
 Column G: Note item of concern.

