



## **BUREAU OF BUDGET & MANAGEMENT RESEARCH**

OFFICE OF THE GOVERNOR  
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**EDDIE BAZA CALVO**  
GOVERNOR

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DIRECTOR

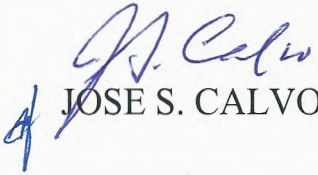
**LESTER L. CARLSON JR.**  
DEPUTY DIRECTOR

### **BUDGET CERTIFICATION**

The Bureau of Budget and Management Research hereby certifies and approves the budget request for Fiscal Year 2017 herewith attached for:

#### **OFFICE OF THE MEDICAL EXAMINER**

The Bureau further attests that all efforts were made in the review process to ensure the accuracy and compliance with the Governor's approved budget ceiling. It should be noted however, that the above mentioned entity is ultimately responsible for the accuracy and justification of their budget request and any submission outside of the certified submission is neither approved nor sanctioned by the Bureau of Budget and Management Research.

  
JOSE S. CALVO  
Date: FEB 29 2016

OFFICE OF THE CHIEF  
MEDICAL EXAMINER

(BUDGET PROPOSAL)

FISCAL YEAR 2017

**ORIGINAL**

OFFICE OF THE CHIEF MEDICAL EXAMINER  
FY 2017  
Proposed Budget Package

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**ORIGINAL**

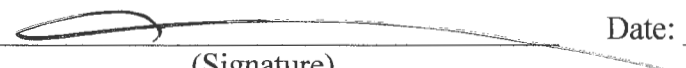
**Government of Guam  
Fiscal Year 2017**

Agency Budget Certification

Agency: OFFICE OF THE CHIEF MEDICAL EXAMINER (OCME)

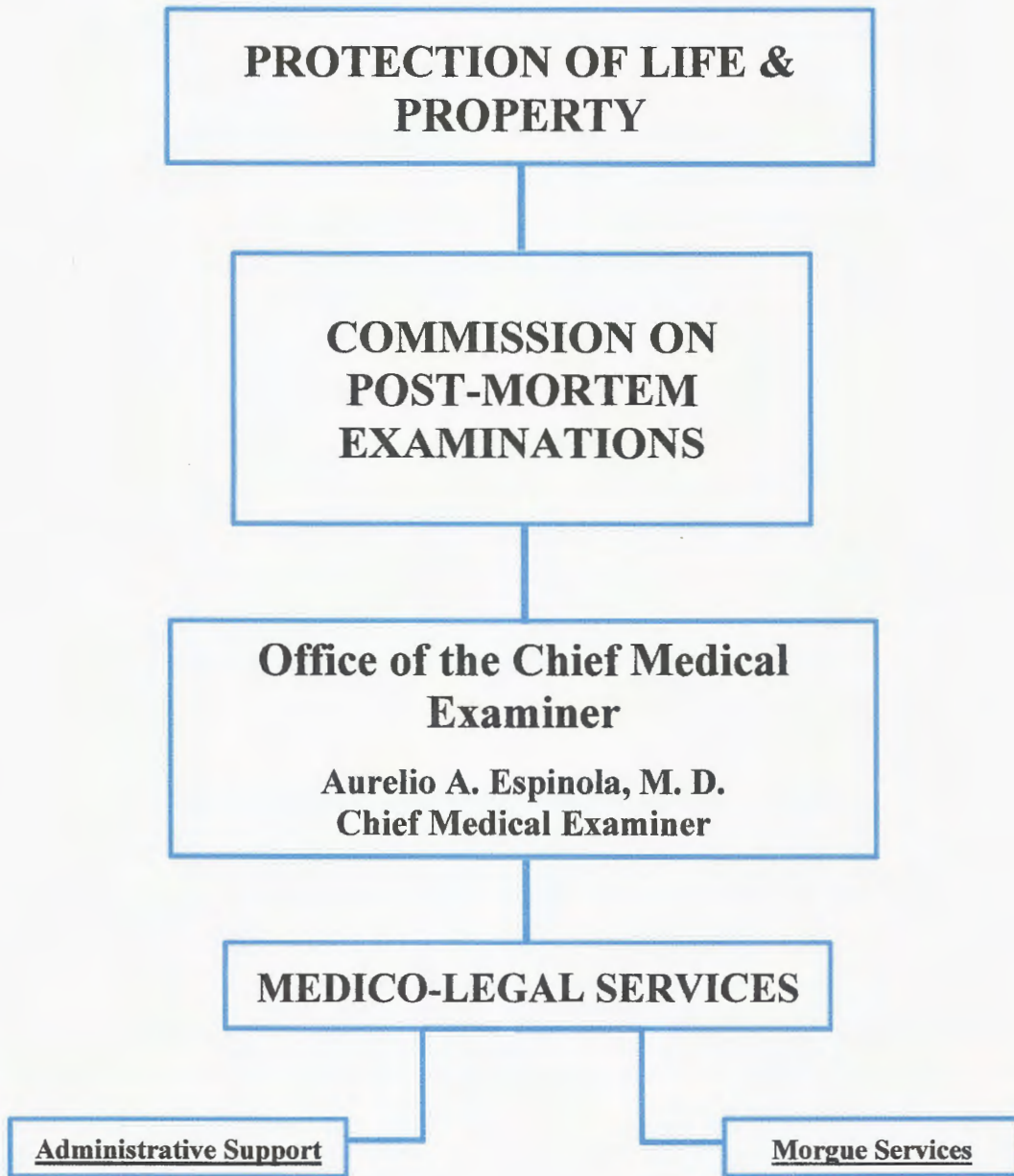
Agency Head: AURELIO A. ESPINOLA, M. D.

I certify that the attached budget, submitted herewith, has been reviewed for accuracy and that all requirements by the Bureau of Budget & Management Research (BBMR) have been met. I also acknowledge that this budget document will be returned to this department if any of the **BBMR requirements** is not met and/or if there are **inaccuracies** contained therein.

Agency Head:  Date: Jul 17, 2016  
(Signature)

**ORIGINAL**

**GOVERNMENT OF GUAM**  
**(Organizational Chart)**



**ORIGINAL**

**Government of Guam  
Fiscal Year 2017 Budget  
Department / Agency Narrative**

**FUNCTION:** PROTECTION OF LIFE & PROPERTY

**DEPT. / AGENCY:** OFFICE OF THE CHIEF MEDICAL EXAMINER

**MISSION STATEMENT:**

The Office of the Chief Medical Examiner (hereinafter referred to as OCME) is mandated under Title 10 of the Guam Code Annotated, Chapter 81 to perform scientific death investigations for medicolegal purposes in order to determine the cause and manner of all unusual, unnatural, and unexplained, or unattended deaths such as but not limited to death resulting from violence, suspected violence, accidental causes, during incarceration, or associated with conditions that pose a hazard to the public safety or health that occur within the Territory of Guam. OCME shall document and preserve all evidence relating to the decedent and provide unbiased expert witness testimony in a court of law. OCME is also mandated under Title 19 of the Guam Code Annotated, Chapter 13 Section 13205 to accept and investigate all child deaths when a report of suspected child abuse or neglect has been made. It shall assist all law enforcement agencies; work closely with the Attorney General of Guam's office, the Courts, and all other agencies whom are involved in ensuring and upholding public safety and health measures.

**Statutory Basis:** 10 GCA, Chapter 81 "*Post-Mortem Examination Act*" and 19 GCA Chapter 13 §13205

**GOALS AND OBJECTIVES:**

One of the primary goals of OCME is to assure that proper investigative and methodical procedures are used in the performance of autopsies and toxicological analysis. OCME staff will continue to provide professional and compassionate services while practicing strict confidentiality when conducting interviews with customers. Aid in criminal prosecution and/or civil ligation cases, insurance death claims, and family consultations relating to a decedent. OCME works to continue educating the Fundamentals of Medicolegal Death Investigations to law enforcement agencies, attorneys, students, and the public whether by providing statistical data, post-mortem examine observations, internships, presentations, lectures, and consultations. OCME staff shall continue to provide consistent, quality death investigations in an unbiased but empathetic manner for the benefits of the entire community of Guam. In addition, continue to provide private consultations to promote and improve healthy lifestyle awareness amongst the families of those individuals dying from various illnesses whether communicable or non-communicable diseases.

**ORIGINAL**

**Decision Package  
FY 2017**

**Department/Agency:** OFFICE OF THE  
CHIEF MEDICAL EXAMINER

**Division/Section:**

N/A

**Program Title:** MEDICOLEGAL DEATH SERVICES

**Activity Description:**

\**Title 10 Division 4 Chapter 81* of the Guam Code Annotated established the *Post-Mortem Examination Act* which then created a Commission on Post-Mortem Examinations. The Commission oversees the Office of Post-Mortem Examinations now known as the Office of the Chief Medical Examiner (OCME).

\**Public Law 11-037* further defined the agency's responsibility to provide a scientific human death investigation system under the direction of a forensic pathologist. Medicolegal death investigations conducted shall be in the form of an autopsy or non-autopsy procedure to include in some cases toxicology analysis on deaths resulting from a natural and/or unusual & unnatural manner, homicide, accident, suicide, sudden unexpected death occurring in a suspicious manner or caused by an unrecognizable disease, occurring during incarceration, and the death of a child resulting from or suspected of abuse or neglect; given a report has been filed (*Title 19 Ch. 13 §13205*).

\*OCME staff are obligated to remain at all times unbiased and methodic when performing any and all the duties within the agency.

**Major Objective(s):**

To provide a scientific medicolegal death investigation in an appropriate timeframe that will produce a true cause and manner of death for every case which fall under the CME's jurisdiction so it may aid in criminal prosecution cases, civil litigation cases, insurance claims, etc. To continue educating the principles of medicolegal death investigations and health & public safety to law enforcement agencies, attorneys, jurors, college, middle, & high school students, and the public as a whole. In addition, continue to provide private consultations to promote health awareness, risks, & preventions amongst the families of those individuals dying from various causes including non-communicable & communicable diseases so to better educate the community. Accomplish agency's mission & sustainability within the financial budget appropriated during any given year.

**Short-term Goals:**

As stated in previous budget requests submitted, our Agency's main short-term goal is to feasibly acquire additional funding to increase the agency's staff by an additional one full time employee which in turn will decrease the amount of workload per staff and meet the continuous increasing demands of the public, other government entities, and governing laws and administrative requirements. Otherwise, our goals have remained the same and continue to be that of uniqueness whereas performance is governed in numbers by the immeasurable and unexpected events generally relating to misfortunes or ailments. OCME staff strive as public servants to provide a swift, efficient, and empathetic service possible without any compromise of professionalism and within pertinent laws as we conduct medicolegal death investigations.

**ORIGINAL**

**Decision Package  
FY 2017**

**Department/Agency: OFFICE OF THE  
CHIEF MEDICAL EXAMINER**

**Division/Section:**

N/A

**Program Title: MEDICO-LEGAL DEATH SERVICES**

**Workload Output**

Workload Indicator:	FY 2015 Level of Accomplishment	FY 2016 Anticipated Level	FY 2017 Projected Level
<b>*Medicolegal Death Investigations:</b>			
Autopsy Examinations:	76	100	88+
Non-autopsy Examinations:	597	525	561+
Medicolegal Interviews:	673	625	649+
<b>*Laboratory Services Performed:</b>			
Toxicology:	52	75	63+
Specimen Slides:	145	40	92+
<b>*Administrative Services:</b>			
<b>Documents / Reports Prepared, Filed, Released by OCME:</b>			
Certification of Deaths:	673	625	650+
Certification of Non-communicable Diseases:	42	85	63+
Verification of Deaths:	141	150	145+
Post-Mortem Reports Released:	62	50	56+
FOIA Reports:	1	10	5+
Statistical Death Reports:	14	20	17+
<b>Additional Workload Indicator:</b>			

Additional duties include but not limited to: .

\*Testimonies by the Medical Examiner as an expert witness for Grand Jury Hearings, Murder trials, and DUI (Driving Under the Influence) cases;

\*Educate the principles of medicolegal death investigations to the local, federal, military, & off-island law enforcement & health agencies/institutions, lawyers, judges, University of Guam, Guam Community College, both local, federal, & private school students, non-profit organizations & societies, and the community as a whole;

\*Internship and/or Job Shadowing Program for Post-Secondary Education students. During FY 2015 we accommodated 5 student interns and 2 job shadowing candidates attending colleges on & off island;

\* Monthly and annual statistical reports on the different types of death investigations are compiled and provided to several entities.

**ORIGINAL**



**Government of Guam**  
**Fiscal Year 2017**  
**Budget Digest**

[BBMR BD-1]

Function: PROTECTION OF LIFE & PROPERTY  
 Department/Agency: OFFICE OF THE CHIEF MEDICAL EXAMINER  
 Program: SUMMARY  
 Fund: GENERAL (100%) / 5100A163000GA001

AS400 Account Code	Appropriation Classification	GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2015 Expenditures & Encumbrances	FY 2016 Authorized Level	FY 2017 Governor's Request	FY 2015 Expenditures & Encumbrances	FY 2016 Authorized Level	FY 2017 Governor's Request	FY 2015 Expenditures & Encumbrances	FY 2016 Authorized Level	FY 2017 Governor's Request	FY 2015 Expenditures & Encumbrances (A + D + G)	FY 2016 Authorized Level (B + E + H)	FY 2017 Governor's Request (C + F + I)
	<b>PERSONNEL SERVICES</b>												
111	Regular Salaries/Increments/Special Pay:	265,828	267,205	279,531	0	0	0	0	0	0	265,828	267,205	279,531
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	97,516	93,172	95,453	0	0	0	0	0	0	97,516	93,172	95,453
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$363,344</b>	<b>\$360,377</b>	<b>\$374,984</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$363,344</b>	<b>\$360,377</b>	<b>\$374,984</b>
	<b>OPERATIONS</b>												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	3,930	5,700	5,700	0	0	0	0	0	0	3,930	5,700	5,700
230	CONTRACTUAL SERVICES:	41,459	46,360	45,390	0	0	0	0	0	0	41,459	46,360	45,390
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	2,812	7,459	2,311	0	0	0	0	0	0	2,812	7,459	2,311
250	EQUIPMENT:	0	6,794	0	0	0	0	0	0	0	0	6,794	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL OPERATIONS</b>	<b>\$48,201</b>	<b>\$66,313</b>	<b>\$53,401</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,201</b>	<b>\$66,313</b>	<b>\$53,401</b>
	<b>UTILITIES</b>												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	1,630	1,560	1,620	0	0	0	0	0	0	1,630	1,560	1,620
	<b>TOTAL UTILITIES</b>	<b>\$1,630</b>	<b>\$1,560</b>	<b>\$1,620</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,630</b>	<b>\$1,560</b>	<b>\$1,620</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$413,176</b>	<b>\$428,250</b>	<b>\$430,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,176</b>	<b>\$428,250</b>	<b>\$430,005</b>
	1/ Specify Fund Source(s)												
	<b>FULL TIME EQUIVALENCIES (FTEs)</b>												
	UNCLASSIFIED:	1	1	1	0	0	0	0	0	0	1	1	1
	CLASSIFIED:	2	2	2	0	0	0	0	0	0	2	2	2
	<b>TOTAL FTEs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**ORIGINAL**

Government of Guam  
Fiscal Year 2017  
Budget Digest

[BBMR BD-1]

Function: PROTECTION OF LIFE & PROPERTY  
Department/Agency: OFFICE OF THE CHIEF MEDICAL EXAMINER  
Program: Medicolegal Death Services  
Fund: GENERAL (100%) / 5100A163000GA001

AS400 Account Code	Appropriation Classification	GENERAL FUND			SPECIAL FUND 1/			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2015 Expenditures & Encumbrances	FY 2016 Authorized Level	FY 2017 Governor's Request	FY 2015 Expenditures & Encumbrances	FY 2016 Authorized Level	FY 2017 Governor's Request	FY 2015 Expenditures & Encumbrances	FY 2016 Authorized Level	FY 2017 Governor's Request	FY 2015 Expenditures & Encumbrances (A + D + G)	FY 2016 Authorized Level (B + E + H)	FY 2017 Governor's Request (C + F + I)
	<b>PERSONNEL SERVICES</b>												
111	Regular Salaries/Increments/Special Pay:	265,828	267,205	279,531	0	0	0	0	0	0	265,828	267,205	279,531
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	97,516	93,172	95,453	0	0	0	0	0	0	97,516	93,172	95,453
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$363,344</b>	<b>\$360,377</b>	<b>\$374,984</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$363,344</b>	<b>\$360,377</b>	<b>\$374,984</b>
	<b>OPERATIONS</b>												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	3,930	5,700	5,700	0	0	0	0	0	0	3,930	5,700	5,700
230	CONTRACTUAL SERVICES:	41,459	46,360	45,390	0	0	0	0	0	0	41,459	46,360	45,390
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	2,812	7,459	2,311	0	0	0	0	0	0	2,812	7,459	2,311
250	EQUIPMENT:	0	6,794	0	0	0	0	0	0	0	0	6,794	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL OPERATIONS</b>	<b>\$48,201</b>	<b>\$66,313</b>	<b>\$53,401</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,201</b>	<b>\$66,313</b>	<b>\$53,401</b>
	<b>UTILITIES</b>												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	1,630	1,560	1,620	0	0	0	0	0	0	1,630	1,560	1,620
	<b>TOTAL UTILITIES</b>	<b>\$1,630</b>	<b>\$1,560</b>	<b>\$1,620</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,630</b>	<b>\$1,560</b>	<b>\$1,620</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$413,176</b>	<b>\$428,250</b>	<b>\$430,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,176</b>	<b>\$428,250</b>	<b>\$430,005</b>
	1/ Specify Fund Source(s)												
	<b>FULL TIME EQUIVALENCIES (FTEs)</b>												
	UNCLASSIFIED:	1	1	1	0	0	0	0	0	0	1	1	1
	CLASSIFIED:	2	2	2	0	0	0	0	0	0	2	2	2
	<b>TOTAL FTEs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

ORIGINAL

Schedule A - Off-Island Travel

Department/Agency: OFFICE OF THE CHIEF MEDICAL EXAMINER

Division: N/A

Program: MEDICO-LEGAL DEATH SERVICES

Purpose / Justification for Travel				
<p>The amount of \$5,700.00 is requested for expenses off-island during compulsory medical seminars. This amount is expected to cover registration/seminar tuition fees, per diem, air &amp; land transportation costs as stated on the Employment contract between the Government of Guam and the Chief Medical Examiner.</p> <p>Forensic Pathology seminars for the following year are announced two months before the ending of the current calendar year therefore travel dates and destinations are based on past years. Air fare, per diem, and registration cost are estimations &amp; subject to change within the fiscal year.</p>				
Travel Date: <u>Between July - September 2017</u>			No. of Travelers: <u>01</u> 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
CHIEF MEDICAL EXAMINER	\$ 3,500.00	\$ 1,200.00	\$ 1,000.00	\$ 5,700.00
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
N/A				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
N/A	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
N/A				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
N/A	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.

2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

**ORIGINAL**

Schedule B - Contractual

Item	Quantity	Unit Price	FY 2017 Request	FY 2016 Authorized	Variance Increase/(Decrease)
MOU & Work Request with GMHA	1	\$38,000.00	\$ 38,000.00	\$ 40,000.00	\$ (2,000.00)
Locum Tenens (Acting ME) Contract	1	\$2,500.00	\$ 2,500.00	\$ 4,500.00	\$ (2,000.00)
Membership Annual Dues (CAP)	1	\$420.00	\$ 420.00	\$ 400.00	\$ 20.00
Membership Annual Dues (NAME)	1	\$450.00	\$ 450.00	\$ 450.00	\$ -
Membership Annual Dues (GMA)	1	\$350.00	\$ 350.00	\$ 350.00	\$ -
Membership Annual Dues (ASCP)	1	\$370.00	\$ 370.00	\$ 360.00	\$ 10.00
Membership Annual Dues (GMS)	1	\$300.00	\$ 300.00	\$ 300.00	\$ -
Internet & Website Services	12	\$250.00	\$ 3,000.00	\$ -	\$ 3,000.00
<b>Total Contractual</b>			\$ 45,390.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	FY 2017 Request	FY 2016 Authorized	Variance Increase/(Decrease)
Regular Unleaded Vehicle Fuel (two vehicles)	40	\$45.00	\$ 1,800.00	\$ 2,860.00	\$ (1,060.00)
Printer Ink Cartridges (tri-color & black)	9	\$55.00	\$ 495.00	\$ 1,832.00	\$ (1,337.00)
Typewriter Ribbon & Lift off tapes	1	\$16.00	\$ 16.00	\$ 300.00	\$ (284.00)
Misc supplies: pens, paper, pencils, staples, tape, envelopes, etc.	0	\$0.00	\$ -	\$ 500.00	\$ (500.00)
Toner Cartridges (Laser color copier machine)	0	\$0.00	\$ -	\$ -	\$ -
Waiting Room Chairs	0	\$0.00	\$ -	\$ 2,000.00	
<b>Total Supplies &amp; Materials</b>			\$ 2,311.00		

Schedule D - Equipment

Item	Quantity	Unit Price	FY 2017 Request	FY 2016 Authorized	Variance Increase/(Decrease)
N/A	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
<b>Total Equipment</b>			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	FY 2017 Request	FY 2016 Authorized	Variance Increase/(Decrease)
N/A	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
<b>Total Miscellaneous</b>			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	FY 2017 Request	FY 2016 Authorized	Variance Increase/(Decrease)
N/A	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
	0	\$0.00	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>			\$ -		

ORIGINAL

**Government of Guam  
Fiscal Year 2017  
Agency Staffing Pattern  
(PROPOSED)**

**FUNCTIONAL AREA:** PROTECTION OF LIFE & PROPERTY  
**DEPARTMENT/AGENCY:** OFFICE OF THE CHIEF MEDICAL EXAMINER  
**PROGRAM:** MEDICOLEGAL DEATH SERVICES  
**FUND:** GENERAL (100%) / 5100A163000GA001

Input by Department										Input by Department									
No.	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
	Position Number	Position Title 1/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal	Retirement (J * 27.67%) 2/	Retire (DDI) (\$19.01*26PP) 3/	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 4/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	300,109	CHIEF MEDICAL EXAMINER	ESPINOLA, AURELIO A.	UNCLASS	\$207,900	\$0	\$0			\$207,900	\$57,526	\$0	\$0	\$3,015	\$178	\$2,583	\$224	\$63,526	\$271,426
2	1,135	ADMINISTRATIVE ASSISTANT	BAMBA, JOHANNA M.	J-06	37,427	0	0	11/10/2016	1,300	38,727	10,716	495	0	562	178	2,583	224	14,758	53,485
3	7,305	MORGUE ATTENDANT	AQUINO, JOSEPH B.	G-09	32,904	0	0	10/29/2017	0	32,904	9,105	495	0	477	178	6,510	404	17,169	50,073
4					0	0	0		0	0	0	0	0	0	0	0	0	0	0
5					0	0	0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
<b>Grand Total:</b>					\$278,231	\$0	\$0		\$1,300	\$279,531	\$77,347	\$990	\$0	\$4,054	\$534	\$11,676	\$852	\$95,453	\$374,984

\* Night Differential / Hazardous / Worker's Compensation / etc.  
 1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable).  
 2/ FY 2017 (Proposed) GovGuam contribution rate of 27.67% for the Government of Guam Retirement is subject to change.  
 3/ FY 2017 (Proposed) GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.  
 4/ FY 2017 (Proposed) GovGuam contribution rate of \$178 (per annum) for Life Insurance is subject to change.

**ORIGINAL**

Government of Guam  
Fiscal Year 2017  
Agency Staffing Pattern  
(PROPOSED)

[BBMR SP-1]

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	300109	CHIEF MEDICAL EXAMINER	ESPINOLA, AURELIO A.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	1135	ADMINISTRATIVE ASSISTANT	BAMBA, JOHANNA M.	0	0	0	0	0	0	0	0
3	7305	MORGUE ATTENDANT	AQUINO, JOSEPH B.	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

ORIGINAL

Government of Guam  
 Fiscal Year 2016  
 Agency Staffing Pattern  
 (CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: PROTECTION OF LIFE & PROPERTY

DEPARTMENT/AGENCY: OFFICE OF THE CHIEF MEDICAL EXAMINER

PROGRAM: SUMMARY

FUND: GENERAL (100%) / 5100A163000GA001

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J * 28.16%)	Retire (DDI) (\$19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/				
1	----	GF DIVISION #1	----	----	\$265,953	\$0	\$0	----	\$1,758	\$267,711	\$75,387	\$990	\$0	\$3,882	\$534	\$11,674	\$850	\$93,317	\$361,028
2	----	GF DIVISION #2	----	----	0	0	0	----	0	0	0	0	0	0	0	0	0	0	0
3	----	GF DIVISION #3	----	----	0	0	0	----	0	0	0	0	0	0	0	0	0	0	0
4	----	GF DIVISION #4	----	----	0	0	0	----	0	0	0	0	0	0	0	0	0	0	0
5	----	GF DIVISION #5	----	----	0	0	0	----	0	0	0	0	0	0	0	0	0	0	0
6	----		----	----				----											
7	----		----	----				----											
8	----		----	----				----											
9	----		----	----				----											
10	----		----	----				----											
11	----		----	----				----											
12	----		----	----				----											
13	----		----	----				----											
14	----		----	----				----											
15	----		----	----				----											
16	----		----	----				----											
17	----		----	----				----											
18	----		----	----				----											
19	----		----	----				----											
20	----		----	----				----											
			Grand Total:		\$265,953	\$0	\$0		\$1,758	\$267,711	\$75,387	\$990	\$0	\$3,882	\$534	\$11,674	\$850	\$93,317	\$361,028

\* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2016 GovGuam contribution for Life Insurance is \$178 per annum

ORIGINAL

**Government of Guam  
Fiscal Year 2016  
Agency Staffing Pattern  
(CURRENT)**

**FUNCTIONAL AREA:** PROTECTION OF LIFE & PROPERTY  
**DEPARTMENT/AGENCY:** OFFICE OF THE CHIEF MEDICAL EXAMINER  
**PROGRAM:** MEDICOLEGAL DEATH SERVICES  
**FUND:** GENERAL (100%) / 5100A163000GA001

Input by Department										Input by Department										
No.	(A) Position Number	(B) Position Title /	(C) Name of Incumbent	(D) Grade / Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) (E+F+G+I) Subtotal	(K) Retirement (J * 28.16%)	(L) Retire (DDI) (\$19.01*26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								Date	Amt.					Medicare (1.45% * J)	Life 2/					
1	300109	CHIEF MEDICAL EXAMINER	ESPINOLA, AURELIO A.	UNCLASS	\$198,000	\$0	\$0	N/A	\$0	\$198,000	\$55,757	\$0	\$0	\$2,871	\$178	\$2,582	\$223	\$61,611	\$259,611	
2	1135	ADMINISTRATIVE ASSISTANT	BAMBA, JOHANNA M.	J-06	37,427	0	0	11/10/2016	0	37,427	10,539	495	0	543	178	2,582	223	14,560	51,987	
3	7305	MORGUE ATTENDANT	AQUINO, JOSEPH B.	G-08	31,892	0	0	4/29/2016	506	32,398	9,123	495	0	470	178	6,510	404	17,180	49,578	
4					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
5					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
6					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
7					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
8					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
9					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
10					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0	
<b>Grand Total:</b>					\$267,319	\$0	\$0		\$506	\$267,825	\$75,419	\$990	\$0	\$3,884	\$534	\$11,674	\$850	\$93,351	\$361,176	

\* Night Differential / Hazardous / Worker's Compensation / etc.  
 1/ Indicate "(LTA)" or "(Temp.)" next to Position Title (where applicable)  
 2/ FY 2016 GovGuam contribution for Life Insurance is \$178 per annum





**Government of Guam  
Fiscal Year 2016  
Agency Staffing Pattern  
(CURRENT)**

[BBMR SP-1]

Input by Department											
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	300109	CHIEF MEDICAL EXAMINER	ESPINOLA, AURELIO A.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	1135	ADMINISTRATIVE ASSISTANT	BAMBA, JOHANNA M.	0	0	0	0	0	0	0	0
3	7305	MORGUE ATTENDANT	AQUINO, JOSEPH B.	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0
<b>Grand Total:</b>				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

ORIGINAL

**Government of Guam  
Federal Program Inventory  
FY 2016 (Current) / FY 2017 (Estimated) Funding**

[BBMR FP-1]

**FUNCTION: PROTECTION OF LIFE & PROPERTY  
DEPARTMENT/AGENCY: OFFICE OF THE CHIEF MEDICAL EXAMINER  
PROGRAM: MEDICO-LEGAL DEATH SERVICES**

	A	B	C	D	E	F	G	H	I
	Federal Grantor Agency / Federal Project Title 1/ C.F.D.A. No. / Enabling Authority	Grant Award Number	Match Ratio Federal / Local:	FY 2016	FY 2017				
Received / Projected				Estimated Funding	Local Matching Funds	Federal Matching Funds	100% Federal Grants 1/	Grant Period	
<b>U.S. DEPT. OF INTERIOR, OFFICE OF INSULAR AFFAIRS (OIA) / MAINTENANCE ASSISTANCE PROGRAM (MAP) / CFDA 15.875</b>	<b>48 U.S.C. 1469d</b>	<b>D15AP00034</b>	<b>100/0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>3/19/15 - 9/30/18</b>
1/ OIA/MAP Grant was awarded in FY2015; awarded amount was \$71,808.00. Any available funds will carry over every fiscal year until grant expires on September 30, 2018 or expended.									

**ORIGINAL**

**Government of Guam**  
**Fiscal Year 2017 Budget**  
**Equipment / Capital and Space Requirement**

[BBMR EL-1]

**Function :** PROTECTION OF LIFE & PROPERTY  
**Department/Agency:** OFFICE OF THE CHIEF MEDICAL EXAMINER  
**Program:** MEDIO-LEGAL DEATH SERVICES

<b>EQUIPMENT/CAPITAL LISTING:</b>			
Description	Quantity	Percentage of Use	Comments
Autopsy Head Saw	1	80	Morgue Use / Fair - Poor condition
Autopsy Room & Examination Desk & Tables	5	100	Morgue Use / Fair - Poor condition
Specimen Refrigerator	1	100	Morgue Use / Fair - Poor condition
Refrigeration Units (HR Storage)	9	100	Morgue Use / Fair condition
Chairs	4	100	Morgue Use / Fair - Poor condition
Cadaver Lift	1	100	Morgue Use / Fair - Poor condition; need replacement of Cadaver Lift
<b>OFFICE EQUIPMENTS:</b>			
Wheelwriter 123 Typewriter	1	100	Fair - Poor condition
Brother's EM630 Typewriter	1	100	Fair condition
Sanyo Dictating/Transcribing systems	2	50	Fair condition
Sony Digital Voice Recorder (Handheld)	2	50	Excellent condition
HP Officejet 5510 all-in-one printer, fax, scan.	1	80	Fair Condition / ink replaced on a monthly basis
HP Officejet 6600 Multi-function machine	2	100	Good condition
Canon Copy Machine (ImageRunner1330)	1	50	Poor condition, Obsolete, need major repairs.
Dell Optiplex GX270 Computer system	1	50	Fair - poor condition with obsolete software & operating system
Optiplex GX620 Computer System	1	0	No longer operable, motherboard & power supply damaged
Epson Powerlite S1 Projector	1	10	Fair condition
Olympus CX41 Microscope	1	75	Excellent condition
Swingline Shredding Machine	1	90	Excellent condition
Starlet 90 Manuel Comb Binding Machine	1	50	Excellent condition
Filing Cabinets & Storage Cabinets	16	100	Fair condition
Desk Right with/without Left Pedestal	8	100	Fair condition
High back chairs & lounge chairs	21	100	Fair - Poor condition. Falling apart hazardous to users
Couch	1	75	Fair condition
Five Tier metal shelves	4	100	Good condition
Refrigerator (lounge use)	1	100	Fair condition

<b>SPACE REQUIREMENT (for Personnel and Equipment/Capital)</b>	<b>Total Program Space (Sq. Ft.):</b>	<b>1,982</b>	<b>Total Program Space Occupied (Sq. Ft.):</b>	<b>1,942</b>
Description	Square Feet	Percent of Total Program Space	Comments	
Desks w/ & out pedestals	213	10.7%	Limited Office/Morgue Space	
Lounge Chairs & High Back Chairs	84	4.2%	Limited Office/Morgue Space	
Filing and Storage Cabinets & Shelves	140	7.1%	Limited Office Space	
Copier Machine Table	8	0.4%	Limited Office Space	
Autopsy & Examination Tables (Morgue)	72	3.6%	Limited Morgue Space	
Refrigeration H/R Units & Specimen (Morgue)	82	4.1%	Limited Morgue Space	
Refrigerator (lounge) & Couch	26	1.3%	Limited Office Space	
Body Lift	6	0.3%	Limited Morgue Space	
Personnel Space	1,311	66.1%	Limited Office/Morgue Space	
Unoccupied space	40	2.0%	Remaining estimated space not utilized.	
<b>Total</b>	<b>1,982</b>	<b>100%</b>		

ORIGINAL

Bureau of Budget Management Research  
 Prior Year Obligations (FY 2016 and Prior FYs)

BBMR PYO-1

A Transaction/ Obligation Date	B Transaction Type	C Vendor	D General Fund (\$)	E Special Fund (\$)	F Federal Fund (\$)	G Reasons for Nonsubmittal or Nonpayment
N/A						
<b>Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

Note:

Column A: Completion date of transaction or event prior to October 1, 2016.

Column B: Transaction Type such as personnel action, contracts, etc.

Column C: Vendor or Party owed

Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.

Column G: Note item of concern.

**ORIGINAL**